About Dhwani Foundation:

Dhwani Foundation is a Bengaluru based registered trust. Its primary objective is to improve the productivity & efficacy in the social sector, through organizational development programmes, technology enablers, system & process improvement and sectoral strengthening. Log on to www.dhwanifoundation.org for more details. Currently foundation's work is spread in Karnataka, Tamilnadu, North-East and other parts of the country, supporting close to 1500 grassroots NGOs through various initiatives. Dhwani foundation also works with the Government, Donors, NGO Federations, Academia and other stakeholder to promote a vibrant and credible social sector. Dhwani foundation is a team of 30 members from diverse fields who bring-in interesting dimensions to the development sector.

Position: Junior Associate – Technology Solutions (Full time)

Location: Bangalore

Purpose:

The Junior Associate role is tasked with providing his/her technical and professional expertise for the Technology Solutions Program. The prime focus areas will be Requirement Analysis, Testing, Implementation & Support of our software products for the NGOs. A general understanding of technology and software development is expected.

Key Responsibilities:

- Develop knowledge of multiple cloud-based solutions developed by Dhwani for the social sector
- Engage with customers, understand their requirements, and provide customized workable solutions
- Train NGO' staff on using the various solutions
- Responsible for providing on-going support for partner NGO's, monitor & encourage regular usage of the technology solutions
- Research for any existing open source or other suitable software already available for new features
- Contribute to standardizing processes, documentation, developing user manuals and the like
- Testing of periodic releases of the software
- Metrics based approach to drive excellence in exceeding partner expectations

Experience:

At least 3 years of experience in using and implementing cloud-based software

Skills & Knowledge:

- Should have a Graduation or above in Computer Science or Computer Applications
- Should be technology oriented and knowledgeable of newer trends available
- Should be self-driven and take complete responsibility of Goonjan implementation at partner organizations located across the country
- Exposure to social sector is not mandatory but is a plus
- Working knowledge of Kannada and English
- Must be comfortable with MS office suite
- Should be a good team player with efficient multi-tasking ability

Salary: Commensurate with experience.

Application Process:

To apply for this position, send your CV and covering letter to kvnayak@dhwanifoundation.org before 15-Jan-2023, with "Junior Associate – Technology Solutions" as the subject line. Will be helpful if you share a link to your LinkedIn profile. **Only short-listed candidates will be contacted.**